## RESOLUTION of the HOUSING AUTHORITY OF THE CITY OF LINDEN

Resolution No. 2022-14

RESOLUTION TO ESTABLISH NEW PERSONNEL POLICIES AND PRACTICES

Date Introduced: September 14, 2022 Date Adopted: September 14, 2022

WHEREAS, the Housing Authority of the City of Linden ("Housing Authority"), a public entity organized and existing pursuant to the Code of Federal Regulations, the U.S. Department of Housing and Urban Development ("HUD"), and the laws of the State of New Jersey, has determined that it is in need of implementing new personnel policies and practices; and

WHEREAS, the Board of Commissioners ("Board") is a policy-making body; and

WHEREAS, the Personnel Policies and Procedures Manual (the "Personnel Manual") is an integral document which is necessary for the orderly operation of the Authority; and

WHEREAS, the Board is committed to updating the Personnel Manual to ensure continuing compliance with all Federal, HUD, and State of New Jersey statutes, regulations, and/or rules; and

WHEREAS, consistent with this commitment, the Board wishes for the Housing Authority's General Counsel to prepare an updated Personnel Manual; and

WHEREAS, the Board of Commissioners has determined that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income seniors to establish new personnel policies and practices;

NOW THEREFORE,

**BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of Linden hereby establishes new personnel policies and practices; and

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**BE IT FURTHER RESOLVED** that the Board hereby directs General Counsel to prepare an updated Personnel Manual for distribution to the Board and Executive Director at least two (2) weeks in advance of the next Board meeting; and

**BE IT FURTHER RESOLVED** that the Board hereby directs General Counsel and the Executive Director to present the updated Personnel Manual at the next Board meeting; and

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Executive Director of the Housing Authority to take any and all necessary administrative actions to implement this resolution.

Ann J. Ferguson, Secretary

Housing Authority of the City of Linden